



## TERMS AND CONDITIONS - GYMNASTICS

All patrons must abide by the general terms and conditions of the MLC School Aquatic Centre and MLC School Gymnastics, including the General Terms and Conditions of Entry. Management reserves the right to refuse entry or cancel a class or request any person to leave the premises without refund if that person does not behave in a responsible manner, uses abusive language, is in possession of any other items prohibited by MLC School, is under the influence of illicit substances and/or alcohol or does not adhere to the general conditions of entry. Every effort will be made to adhere to the published timetable however, MLC School Gymnastics reserves the right to change and alter classes as necessary.

Patrons enter the facility at their own risk and accept that MLC School, its employees, management, contractors, and agents, will not be liable for any injuries (including death) that may be sustained by a student, an assigned responsible person, or any other patron whilst within the Centre. This includes, but is not limited to, aquatic activities, gymnastics activities, activities within the fitness studio or gymnasium, change rooms or any other area within the Centre. Patrons consent to receiving any medical treatment that staff consider necessary, must observe all signage at the facility and must comply with all directions.

### PAYMENT OF FEES - Recreation

Direct debits are conducted on a term basis on the rollover date in the term prior which forms part of the priority booking process. All customers must agree to all enrolment and direct debit authorisations at the time of enrolment. Authorisations are found on the UDIO customer portal, prior to entering payment details or on the login page of the UDIO customer portal before logging in, under "Terms of Service" and "Payment Providers Terms of Service". By using the UDIO customer portal you are agreeing to the terms or service. Full fees include the cost of Gymnastics NSW membership, and MLC maintenance levy. These are both one-off annual payments, which must be paid as they include insurance and registration. ***MLC School Gymnastics reserves the right to cancel bookings of 'Recreation' participants with outstanding fees at any time.***

### PAYMENT OF FEES - Competitive

Direct debits are conducted on a fortnightly basis and run year-round with no pauses or suspensions outside of public holidays and shutdown periods. All customers must complete and agree to all enrolment and direct debit authorisations at the time of enrolment. Authorisations are found on the UDIO customer portal, prior to entering payment details or on the login page of the UDIO customer portal before logging in, under "Terms of Service" and "Payment Providers Terms of Service". By using the UDIO customer portal you are agreeing to the terms or service. Full fees include the cost of Gymnastics Australia/NSW membership, and the MLC School Gymnastics maintenance levy. These are both one-off annual payments, which must be paid as they include insurance and registration. Please note, if you wish to cancel your enrolment of a competitive squad, then the direct debit will complete at the end of the school holidays following the school term. ***MLC School Gymnastics reserves the right to cancel bookings of 'Competitive' participants with two or more consecutive failed direct debits however outstanding charges will continue to accumulate until the end of the corresponding competitive term.***

### PRIVACY

Patrons acknowledge that MLC School may collect personal information about all patrons, including parents and students, which may be necessary for MLC School Gymnastics' functions or activities. Patrons authorise MLC School Gymnastics to use and disclose information in such a manner as the MLC School Aquatic Centre & MLC School Gymnastics Management may deem appropriate, which includes for the purposes of a student's health, care, welfare or development. This includes sharing information with the governing bodies or other organisations associated with Gymnastics. Patrons give permission for photographs of the student to be used for promotional and other marketing material. Patrons acknowledge having read MLC School's Privacy Policy.

### ASSESSMENTS

Competitive gymnastic students may require an assessment prior to enrolling at MLC School Gymnastics. These must be arranged by contacting the gymnastic department at [gymnastics@mlcsyd.nsw.edu.au](mailto:gymnastics@mlcsyd.nsw.edu.au). For the avoidance of doubt, we do not offer trial classes for new 'Recreation' bookings.

### MAKE-UP LESSONS

There are **no** makeup vouchers offered for missed lessons at MLC School Gymnastics.

### GRADING

In class grading takes place for select 'Recreation' classes each term in approximately Week 7. Communication will be sent prior to each assessment period informing students of specific dates. Unfortunately, if the class is missed it cannot be made up or completed at another time.

### GALA DAY

Each term, a Gala Day for select classes is run in approximately week 5. This provides exposure to a competition style format and an opportunity for parents to view progress. Gala day information is communicated to applicable customers via an email from the UDIO customer portal in each term.

### CHANGE OF DAY/TIME & CLASS MOVEMENTS

Priority bookings for the next term are offered to current participants each term in approximately week 7 & 8. During this period,





withdrawal notification and priority change of day/times can be requested. These dates are communicated each term via an email from the UDIO customer portal. Failure to request during this time may result in additional bookings/charges for the following term taking place due to the change.

### **CANCELLATIONS**

There are **NO** refunds or credits provided for gymnastics cancellations. Cancellations for gymnastics bookings, inclusive of competitive bookings, can **ONLY BE PROCESSED VIA OUR CANCELLATION FORM IN THE ALLOCATED CANCELLATION PERIOD**, in approximately Week 7 & 8 of each term. These dates are communicated via an email from the UDIO customer portal. Cancellation forms can be found on our website <https://www.mlcsyd.nsw.edu.au/our-community/mlc-school-gymnastics/gymnastics-cancellation-form>. Failure to request during this time will result in bookings/charges for the following term taking place. Competitive bookings will continue to the end of the competitive term which is at the end of the holidays following a school term.

### **ACTIVE KIDS**

Active and Creative Kids vouchers can be utilised at MLC School Aquatic Centre for payment of gymnastics fees. The MLC Aquatic Centre office is only able to process **ONE(1)** Active Kids voucher per child, per 8 weeks as issued by Service NSW guidelines. To redeem vouchers, please send the vouchers to [gymnastics@mlcsyd.nsw.edu.au](mailto:gymnastics@mlcsyd.nsw.edu.au) with the appropriate date of birth for the student. These cannot be applied to bookings of less than 8 weeks or for holiday programs.

### **SUPERVISION – Within Centre**

Responsible persons are not permitted to leave children under the age of 10 unaccompanied at any time whilst in the Centre. Children under the age of 10 years must be accompanied by a responsible person aged 16 years or over when not in the care of a Gymnastics coach outside of class lesson time.

### **PICK UP AREA & LATE PICK UP**

Participants will be walked out of the gym in the Centre by staff members to the nominated pickup point, located outside the Centre by the de-mountable classrooms. There is no pickup available inside the Centre or the gym as parents are not permitted in the lower-level gym area, inclusive of the corridor. Parents are required to collect children on time. Late pick up of participants of more than 5 minutes (including from events off-site) will result in a late fee (\$25 per 15 minutes after the lesson or event concludes) applied to your account. Additional supervision will then take place in the Aquatic Centre.

### **SPECTATING**

Parents and other responsible persons may view the student's class from the upper-level viewing area within the MLC School Aquatic Centre. There are to be no patrons in the downstairs corridor as this is reserved for gymnastics and other aquatic participants.

### **APPROPRIATE ATTIRE FOR PARTICIPANTS**

'Recreation' participants should wear season appropriate form-fitting and non-restrictive clothing such as singlets, leotards, crop tops, bike/gym shorts and leggings. Skirts, skorts and loose-fitting clothing are not acceptable attire within the Centre. Hair should be tied back neatly and tightly, and jewellery and fitness watches are prohibited during lessons for the safety of all participants. Stud earrings are suitable unless otherwise advised.

'Competitive' participants must comply with the set training attire for their squad inclusive of hair requirements and any other applicable requirements.

### **CHANGEROOMS**

Patrons must strictly abide by the MLC School Aquatic Centre's conditions of entry and use relating to the changerooms, as set out in the General Terms and Conditions of Entry displayed throughout the Centre.

### **MEDICAL CONSIDERATIONS**

Responsible persons must inform MLC School Gymnastics of any medical considerations relating to the participant by updating this in the UDIO portal. This information is important to the coaches, ensuring that all the necessary action is taken to ensure the safety of your participant and other children. In the case of an extended illness or injury (4 weeks or more), responsible persons should contact [gymnastics@mlcsyd.nsw.edu.au](mailto:gymnastics@mlcsyd.nsw.edu.au) with an appropriate medical certificate to discuss any options available.

### **PHOTOGRAPHY AND VIDEO**

Photography and video, whether by mobile phone or any other audio/visual recording device are not permitted within the MLC School Aquatic Centre unless specified as exempt at a specific event. Patrons must respect the privacy of other users during their visit to the Centre. CCTV is in use at all times throughout the Centre to ensure the safety of all patrons.

